

Direction des Formations Doctorales

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ELEMENTS TO INCLUDE IN THE RE-ENROLMENT REQUEST FOLDER

WITH A VIEW TO PREPARING A DOCTORAL DEGREE AT THE INSTITUT DES SCIENCES ET INDUSTRIES DU VIVANT ET DE L'ENVIRONNEMENT (AgroParisTech)

Academic year 2017-18

10 October - 30 November 2017

Re-inscription in doctoral studies for the 2017-2018 academic year will be officialised only upon receipt of the following elements:

- online update and re-inscription through <http://www.agroparistech.fr/abies/index.php/fr/doctorant/inscription--reinscription>,
- the re-inscription request folder signed by the doctoral candidate, the thesis director, if appropriate by the AgroParisTech teacher-researcher in charge of the thesis supervision and by the Director of the Doctoral School,
- progress report for the foreseen work,
- in the case of an extension request beyond the third year, a letter explaining the re-inscription request along with proof of financing for the period of thesis extension,
- organisation of a Thesis Committee and minutes of the Thesis Committee meetings,
- updated skills portfolio synthesis,
- payment of the inscription fees for the 2017-2018 academic year (**391 euros**). To pay these fees, you can :
 - carry out payment during the online re-enrolment,
 - pay by check or cash mandate to "Madame l'Agent Comptable Principal d'AgroParisTech" if you do not have a bank account.
- 1 identity photo filed on the ADUM site if not done the preceding year,
- a printed and signed copy of the Thesis Charter if not sent in the preceding year.
- print and signed the "Formulaire CNIL and Règlement Intérieur ABIES" after reading R.I. ABIES
- print and signed the "Convention Individuelle de Formation" only if modifications

NB: For thesis oral defence before the 31 December, 2017, you are exonerated from paying the re-inscription fees.

All doctoral candidates must be covered by social protection (Social Security, Student's Social Security, etc.)

- If you have a doctoral contract or other type contract, you are a salaried employee of an organisation (AgroParisTech, INRA, etc.) or enterprise, in which case you are covered by the general regime of Social Security and do not need to have Student's Social Security.
- If you do not have a doctoral contract or other type contract, you are not a salaried employee of an organisation or enterprise. You can, however, have Student's Social Security coverage if you reach 28 years of age during the academic year (between the 01 October, 2017 and the 30 September, 2018). After the age of 28 and if you begin your doctoral studies before your 28th birthday, you can obtain an extension up to your 32nd birthday.
- If you are on a French Governmental Scholarship you are exonerated from paying for Student's Social Security.

For the 2017-2018 academic year, the Student's Social Security charge is **217 euros**. To pay this charge, you can:

- pay by check or cash mandate to "Madame l'Agent Comptable Principal d'AgroParisTech" if you do not have a bank account.

**All doctoral applicants at ABIES Doctoral School should, as far as possible,
make an inscription appointment with Mme Irina VASSILEVA,
Deputy Director of Doctoral Studies at ABIES/AgroParisTech.
PhD candidates should bring their completed re-inscription file to this appointment.**

Thank you to contact us by mail or telephone before coming to the Doctoral School